# Reunion Files, Preferences and Multimedia Recovery

### Where are Files on your Mac?

Computer Folder Hierarchy: Top, System, Users,:

- Desktop
- Documents-
- Pictures
- Movies
- Music
- Downloads
- Misc: Application, etc

## Where are Files in Reunion (by default)?

• Charts

Descendant, Ancestor, Pie, Hourglass, Etc.:

Documents/Reunion Files/Charts

Familyfiles

Documents/Reunion Files:

Import/Export

Gedcom Files, Other Reunion Databases:

Documents/Reunion Files

Multimedia (Pictures and Documents)

Pictures/Reunion Pictures

Reports

Documents/Reunion Files/Reports

Web Reports

Documents/Reunion Files/Reports

# What preferences affect where files are saved

In Menubar, Click Reunion, Preferences
Folders and Multimedia affect where files are stored

# How do I change where files are stored

Click on Preferences, Folders, File Type & update
You may also choose Last Folder used or Other folder

# How do I get reports about multimedia

 Click Reports, "Multimedia Usage Report" & choose (Missing, Found, Dupl, All)

# How do I find who has multimedia applied to them?

- Navigate to family you're interested in and click on Multimedia in lefthand bottom sidebar
- Also, you may click/drag multimedia into sidebar

#### How do I repair multimedia items that have moved

- Click on Preferences, Multimedia
- Set the Multimedia Search Folders. Expand if necessary
- Apple Photos is optional, probably shouldn't use
- Click Repair Multimedia
- Multimedia report option is offered

#### **Notes:**